

# MUSCONETCONG SEWERAGE AUTHORITY



2024 Reorganization Meeting  
February 22, 2024

## REORGANIZATION MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the “Open Public Meetings Act”.

Members Present: Erik Bradley, Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Joseph Schwab, Elmer Still,

Members Absent: Richard Schindelar, Jack Sylvester

Others Present: Thomas Carroll – QPA, Patrick Dwyer – Esq., Jilliam Martucci – Office Manager, James Schilling – Executive Director, James Wancho - PE

Others Absent: N/A

- Oaths of Office were moved up on the agenda.
  - Appointing Mr. Bradley as Commissioner for the Township of Mount Olive
  - Re-Appointing Mr. Rattner as Commissioner for the Township of Mount Olive
  - Re-Appointing Mr. Still as Commissioner for the Borough of Netcong
  - Re-Appointing Mr. McNeilly as Commissioner for the Borough of Stanhope
  - Re-Appointing Mrs. Michetti as Commissioner for the Township of Roxbury

Attendance Roll Call:

Mr. Bradley	Present	Mr. Riccardi	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Present	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Chairman Rattner	Present	Mr. Sylvester	Absent

**2024 Annual Reorganization Meeting**  
**Date/Time Call to Order: February 24, 2024 @ 7:30 PM**  
**Others Present: Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci, Thomas Carroll**

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance:	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Absent
Oath of Office: Appointing Commissioner Bradley for Mount Olive Township	X								Absent			Absent
Oath of Office: Re-Appointing Commissioner Rattner for Mount Olive Township						X			Absent			Absent
Oath of Office: Re-Appointing Commissioner Still for Borough of Netcong									Absent		X	Absent
Oath of Office: Re-Appointing Commissioner McNeilly for Borough of Stanhope				X					Absent			Absent
Oath of Office: Re-Appointing Commissioner Michetti for Roxbury Township					X				Absent			Absent
Nomination for Chairman Current: Steven Rattner – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Second Aye	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Opposed	Motion Aye	Absent
Nomination for Vice Chairman Current: Jack Sylvester – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Second Aye	Aye	Absent
Nomination for Secretary-Treasurer Current: Joseph Schwab – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Motion Aye	Absent	Aye	Aye	Absent
Nomination for Asst Secretary -Treasurer Current: Thomas Romano – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Aye	Aye	Aye	Aye	Aye	Second Aye	Aye	Absent	Motion Aye	Aye	Absent
Appointment of Finance/Audit Committee Current: Romano, Rattner, Schwab – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Absent
Appointment of Engineering Operations, Maintenance & Safety Committee Grogan, Michetti, Riccardi, Schindelar – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Absent
Appointment of Personnel Committee Sylvester (Chair), McNeilly, Cangiano – <b>All in Favor</b> Change(s): <b>Mr. Bradley</b>	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Absent

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Appointment of Purchasing Commissioner Elmer Still – <b>All in Favor</b> Change(s): <b>NONE</b>	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Absent
Resolution # 24-06 Appointment of Affirmative Action Officer – Jilliam Martucci	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-07 Appointment of Public Agency Compliance Officer – James Schilling	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-08 Appointment of JIF Fund Commissioner – James Schilling	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-09 Appointment of Licensed Underground Storage Tank Operator – James Schilling	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-10 Authorization of check signing & Initiation Wire Transfers 2024	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-11 Appointment of Auditing & Accounting Svcs 2024 -Wielkotz & Company	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-12 Appointment of Environmental Consulting Svcs 2024 -One Water Consulting	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-13 Appointment of Bond Counsel 2024 -Hawkins, Delafield & Wood	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-14 Appointment of Labor Counsel Svcs 2024 -Cleary, Giacobbe, Alfieri & Jacobs	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-15 Appointment of Environmental Consulting Svcs 2024 -Najarian Associates	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-16 Appointment of Risk Management Svcs 2024 PIA – Professional Insurance Associates	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
Resolution # 24-17 Appointment of Engineering Services 2024 Paulus, Sokolowski & Sartor, LLC	Yes	Yes	Yes	Motion Yes	Yes	Yes	Yes	Second Yes	Absent	Yes	Yes	Absent
*Legal Counsel <b>NOT</b> seeking Re-Appointment law Offices of Patrick J. Dwyer, LLC									Absent			Absent

Motion / Resolution	Bradley	Cangiano	Grogan	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Official Appointment by MSA Bank Depositories – TD Bank – <b>Roll Call</b>	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Absent	Motion Yes	Yes	Absent
Official Appointment by MSA Official Newspaper – Daily Record – <b>Roll Call</b>	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Absent	Motion Yes	Yes	Absent
Official Appointment by MSA Other Newspaper – NJ Herald – <b>Roll Call</b>	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Absent	Motion Yes	Yes	Absent
Official Appointment by MSA Newspaper for Bids – Star Ledger – <b>Roll Call</b>	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Absent	Motion Yes	Yes	Absent
Official Appointment by MSA Plant Physician – Atlantic Healthcare Ledgewood, NJ – <b>Roll Call</b>	Yes	Yes	Yes	Yes	Second Yes	Yes	Yes	Yes	Absent	Motion Yes	Yes	Absent
Adjournment – 07:50 PM	Aye	Aye	Aye	Aye	Aye	Aye	Motion Aye	Aye	Absent	Second Aye	Aye	Absent

- Patrick Dwyer, Esq. opened the floor for nominations for Chairman.
  - Motion made by Mr. Still, seconded by Mr. Cangiano nominating Steven Rattner as Chairman for 2024.
  - Mr. Dwyer, Esq closed the nominations.

Steven Rattner as Chairman was carried by the All-In-Favor vote of members present.

All In Favor Vote:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Opposed
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

Chairman Rattner opened the floor for nominations for Vice Chairman.

- Motion offered by Mr. Rattner, seconded by Mr. Schwab nominating John Sylvester as Vice Chairman for 2024.
- Chairman Rattner closed the nominations.

John Sylvester as Vice Chairman was carried by the unanimous All-In-Favor vote of members present.

All In Favor Vote:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

- Chairman Rattner opened the floor for nominations for Secretary-Treasurer
  - Motion offered by Mr. Romano, seconded by Mr. McNeilly nominating Joseph Schwab as Secretary-Treasurer for 2024.
  - Chairman Rattner closed the nominations.

- Joseph Schwab as Secretary-Treasurer was carried by unanimous All-In-Favor vote of members present.

All In Favor Vote:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

- Chairman Rattner opened the floor for nominations for Assistant Secretary-Treasurer
  - Motion offered by Mr. Schwab seconded by Mr. Riccardi nominating Thomas Romano as Assistant Secretary-Treasurer for 2024.
  - Chairman Rattner closed the nominations.

Thomas Romano as Assistant Secretary-Treasurer was carried by the unanimous All-In-Favor vote of members present.

All In Favor Vote:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

- Motion offered by Mrs. Michetti, seconded by Mr. Romano for the following Committees to remain the same 2024, adding Mr. Bradley to the Personnel Committee.

All In Favor Vote:

Mr. Bradley	Aye	Mr. Riccardi	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Chairman Rattner	Aye	Mr. Sylvester	Absent

<u>Finance/Audit Committee</u>	Thomas Romano, Steven Rattner, Joseph Schwab
<u>Engineering, Operations, Maintenance &amp; Safety Committee</u>	Michael Grogan, Richard Schindelar, Melanie Michetti, Elmer Still
<u>Personnel Committee</u>	John Sylvester (Chair), Brian McNeilly, Andrew Cangiano, Erik Bradley
<u>Purchasing Commissioner</u>	Elmer Still

\*Mr. Schwab stated that Resolutions 24-06, 24-07, 24-08, 24-09, 24-10 would all be put through one vote.

A motion was made by Mr. McNeilly to approve Resolution 24-06. The motion was seconded by Mr. Romano.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. McNeilly to approve Resolution 24-07. The motion was seconded by Mr. Romano.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. McNeilly to approve Resolution 24-08. The motion was seconded by Mr. Romano.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. McNeilly to approve Resolution 24-09. The motion was seconded by Mr. Romano.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. McNeilly to approve Resolution 24-10. The motion was seconded by Mr. Romano.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

\*Chairman Rattner stated that Resolutions 24-11, 24-12, 24-13, 24-14, 24-15, 24-16, 24-17 would all be put through one vote.

A motion was made by Mr. Romano to approve Resolution 24-11. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. Romano to approve Resolution 24-12. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. Romano to approve Resolution 24-13. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. Romano to approve Resolution 24-14. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. Romano to approve Resolution 24-15. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. Romano to approve Resolution 24-16. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

A motion was made by Mr. Romano to approve Resolution 24-17. The motion was seconded by Mr. McNeilly.

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

\*See attached resolution

Note: Legal Counsel, Law Offices of Patrick Dwyer is not seeking re-appointment for 2024.

Comments:

- Mr. Cangiano asked about the replacement for Counsel, Mrs. Michetti responded and addressed The Board advised that RFQ's are being reviewed by the committee and once all documents and rate schedules have been reviewed, candidates will be presented to The Board for consideration. Mr. Schwab stated that the committee established are currently reviewing all submissions.

The following 2024 appointments should be considered for approval with one vote. The following one-year official appointments were made on a motion offered by Mr. Schwab, seconded by Mrs. Michetti

Roll Call Vote:

Mr. Bradley	Yes	Mr. Riccardi	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Chairman Rattner	Yes	Mr. Sylvester	Absent

Bank Depositories – TD Bank

- Official Newspaper – Daily Record
- Other Newspaper – New Jersey Herald
- Newspaper for Bids – Star Ledger
- Plant Physician – Atlantic Healthcare Urgent Care Express - Ledgewood, NJ

Motion made by Mr. Riccardi, seconded by Mr. Schwab and the affirmative vote of members present, Chairman Rattner adjourned the meeting at 07:50pm.

Respectfully Submitted:  
Jilliam Martucci, Office Manager

**RESOLUTION NO. 24-06**

Resolution of the Musconetcong Sewerage Authority  
Appointing an Affirmative Action Compliance Officer

WHEREAS, the Musconetcong Sewerage Authority (the "Authority") obtains Property & Casualty insurance coverages through its membership in the New Jersey Utilities Authority Joint Insurance Fund (hereinafter, the "NJUA" or "JIF"), and,

WHEREAS, the JIF offers incentives for members who comply with certain underwriting requirements; and

WHEREAS, one of the requirements is to appoint an Affirmative Action Compliance officer; and

WHEREAS, Musconetcong Sewerage Authority desires to make such appointment;

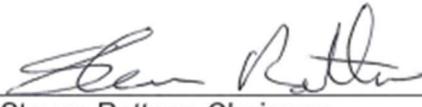
NOW BE IT RESOLVED AS FOLLOWS:

1. The Musconetcong Sewerage Authority hereby appoints Jilliam Martucci as its Affirmative Action Compliance Officer from the date hereof.
2. A copy of this Resolution shall be served upon JIF.

Musconetcong Sewerage Authority

ATTEST:

  
\_\_\_\_\_  
Joseph Schwab, Secretary-Treasurer

  
\_\_\_\_\_  
Steven Rattner, Chairman

Dated: February 22, 2024

## RESOLUTION NO. 24-07

### Resolution of the Musconetcong Sewerage Authority Appointing a Public Agency Compliance Officer ("PACO")

WHEREAS, the New Jersey Administrative Code at Section 17:27-3.3 requires every public agency to appoint a Public Agency Compliance Officer ("PACO") for the purpose of ensuring the agency's compliance with rules to provide equal employment opportunity in the performance of contracts, and to perform any other liaison and assistance functions as may be requested by the NJ Division of Purchase & Property Contract Compliance Audit Unit, EEO Monitoring Program (the "Unit").

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority desire to make such appointment;

#### NOW BE IT RESOLVED AS FOLLOWS:

1. The Musconetcong Sewerage Authority hereby appoints James Schilling as its Public Agency Compliance Officer from the date hereof until its reorganization meeting in 2025.
2. James Schilling is hereby authorized to immediately complete and file a Designation of Public Agency Compliance Officer (PACO) form with the NJ Division of Purchase & Property Contract Compliance Audit Unit, EEO Monitoring Program (the "Unit").
3. A copy of this Resolution shall be served upon the Unit.

Musconetcong Sewerage Authority

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 22, 2024

**RESOLUTION NO. 24-08**

**RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY APPOINTING  
JAMES SCHILLING AS A COMMISSIONER TO THE  
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND FOR 2024**

WHEREAS, the Musconetcong Sewerage Authority ("MSA") is a member of the New Jersey Utility Authorities Joint Insurance Fund ("JIF"); and

WHEREAS, pursuant to its By-Laws each member of the JIF shall appoint a Commissioner to the JIF;

WHEREAS Article III, Par. 1(a) of the By-Laws reads as follows:

Commissioners: In the manner generally prescribed by law, each participating utility authority shall appoint one (1) commissioner to the Fund. Each participating utility authority shall select either a member of its governing body or one of its employees; and

WHEREAS pursuant to Article III, Par. 2(c) of the By-Laws the term of office for an employee / commissioner is as follows:

Commissioners who are employees of the appointing utility authority shall hold office at the pleasure of the utility authority and can be removed by the utility authority at any time without cause.

BE IT HEREBY RESOLVED:

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1. The MSA hereby appoints Director James Schilling as its Commissioner to the New Jersey Utility Authorities Joint Insurance Fund effective February 22, 2024. Director Schilling is an employee of the Musconetcong Sewerage Authority.
2. The term of office shall be until such time as he is replaced by the MSA or the Authority's 2025 re-organization meeting, whichever comes first.
3. A copy of this Resolution shall be transmitted to the JIF for their records.

Musconetcong Sewerage Authority

ATTEST:

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024

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**RESOLUTION NO. 24-09**

**RESOLUTION OF THE MUSCONETCONG SEWERAGE AUTHORITY  
APPOINTING JAMES SCHILLING AS ITS LICENSED UNDERGROUND  
STORAGE TANK ("UST") OPERATOR**

WHEREAS, the Musconetcong Sewerage Authority ("MSA") has three (3) Underground Storage Tanks ("USTs") on the premises of its sewerage treatment facility; and

WHEREAS the New Jersey Department of Environmental Protection ("NJDEP") requires that each facility having a UST appoint a licensed UST Operator; and

WHEREAS James Schilling, Director of the MSA, has obtained UST Operators Licenses Class A, B and C from NJ DEP;

NOW BE IT HEREBY RESOLVED:

1. The MSA hereby appoints Director James Schilling as its Licensed UST Operator.
2. James Schilling shall maintain in good standing his UST Operator's Licenses during this appointment, and shall notify MSA if any such licenses shall be suspended, terminated or not renewed.
3. As compensation for said appointment James Schilling shall receive an annual incentive bonus for 2024 in the amount of Two Thousand (\$2,000) Dollars payable

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within the first 90 days of the beginning of each year. Said incentive bonus shall be separate and apart from his annual salary and shall not be included in the calculation of pension benefits.

Musconetcong Sewerage Authority

ATTEST:

  
\_\_\_\_\_  
Joseph Schwab, Secretary-Treasurer

  
\_\_\_\_\_  
Steven Rattner, Chairman

Dated: February 22, 2024

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**RESOLUTION NO. 24-10**

Resolution of the Musconetcong Sewerage Authority  
Designating Those Individuals Who Are Authorized to Sign Checks and  
Those Individuals Authorized to Initiate and Authorize Wire Transfers

WHEREAS, pursuant to Title 5, Chapter 31, Section 4.2 of the New Jersey Administrative Code (N.J.A.C. 5:31-4.2) the Authority shall at each organizational meeting designate by Resolution the individuals whose signatures shall appear on checks drawn upon the treasury of the Authority, and the individuals who shall initiate and authorize transactions utilizing standard electronic funds transfer technologies; and

WHEREAS, the Authority desires to now authorize said individuals at its reorganization meeting for 2024;

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are authorized to sign checks drawn on the treasury of the Authority from the date hereof until the date of the Authority's next reorganizational meeting:

- (i) Steven Rattner
- (ii) Joseph Schwab
- (iii) Jack Sylvester, and
- (iv) Thomas Romano

Two of the above signatures shall be required for each check; and.

BE IT FURTHER RESOLVED that the following individuals are authorized to initiate transactions utilizing standard electronic funds transfer technologies from the date hereof until the date of the Authority's next reorganizational meeting:

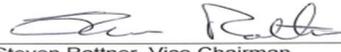
- (i) Steven Rattner
- (ii) Joseph Schwab
- (iii) Jack Sylvester
- (iv) Thomas Romano
- (v) James Schilling (limited to monthly bills only)

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be maintained on file at the offices of the Authority.

ATTEST:

  
James Schwab, Secretary-Treasurer  
February 22, 2024

MUSCONETCONG SEWERAGE AUTHORITY

  
Steven Rattner, Vice Chairman

**RESOLUTION NO. 24-11**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ACCOUNTING SERVICES TO WIELKOTZ & COMPANY, LLC FOR 2024**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional accounting services for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, Wielkotz & Company, LLC ("Wielkotz") has submitted a proposal dated January 8, 2024 to provide these services; and

WHEREAS Wielkotz has experience in providing professional accounting services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Wielkotz; and

WHEREAS, Wielkotz has completed and submitted a Business Entity Disclosure Certification which certifies that Wielkotz has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Wielkotz from making any reportable contributions through the term of the contract, and

WHEREAS, Wielkotz has provided a billing rate for its services as set forth in its Proposal; and

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WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional accounting services to Wielkotz & Company, LLC for 2024 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024

**RESOLUTION NO. 24-12**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES TO ONE WATER CONSULTING, LLC FOR 2024**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional environmental consulting services for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, One Water Consulting, LLC ("OWC") has submitted a proposal dated January 16, 2024 to provide these services; and

WHEREAS OWC has experience in providing specialized environmental consulting services for wastewater treatment facilities and MSA desires to benefit from OWC's experience; and

WHEREAS, OWC has completed and submitted a Business Entity Disclosure Certification which certifies that OWC has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit OWC from making any reportable contributions through the term of the contract, and

WHEREAS, OWC has provided a billing rate for its services as set forth in its Proposal; and

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WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for specialized professional environmental consulting services to OWC for 2024 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024

RESOLUTION NO. 24-13

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES AS BOND COUNSEL TO HAWKINS DELAFIELD & WOOD, LLP FOR 2024

WHEREAS, the Musconetcong Sewerage Authority has a need for professional legal services as bond counsel for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, Hawkins Delafield & Wood, LLP ("Hawkins") has submitted a proposal dated January 10, 2024 to provide these services; and

WHEREAS Hawkins has experience in providing professional legal services as bond counsel to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Hawkins; and

WHEREAS, Hawkins has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Hawkins from making any reportable contributions through the term of the contract, and

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WHEREAS, Hawkins has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional legal services as bond counsel to Hawkins Delafield & Wood, LLP for 2024 as described herein; and

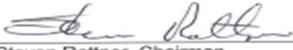
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024

**RESOLUTION NO. 24-14**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SPECIAL LEGAL SERVICES TO CLEARY GIACOBBE ALFIERI & JACOBS, LLC FOR 2024**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional special legal services for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, Cleary Giacobbe Alfieri Jacobs, LLC ("Cleary") has submitted a proposal dated February 6, 2024 to provide these services; and

WHEREAS Cleary has experience in providing professional special legal services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Cleary; and

WHEREAS, Cleary has completed and submitted a Business Entity Disclosure Certification which certifies that Cleary has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Cleary from making any reportable contributions through the term of the contract, and

WHEREAS, Cleary has provided a billing rate for its services as set forth in its Proposal; and

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WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional special legal services to Cleary Giacobbe Alfieri & Jacobs, LLC for 2024 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
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Joseph Schwab, Secretary-Treasurer

  
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Steven Rattner, Chairman

Dated: February 22, 2024

**RESOLUTION NO. 24-15**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES TO T.O. NAJARIAN ASSOCIATES, INC. FOR 2024**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional environmental consulting services for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, T.O. Najarian Associates, Inc. ("Najarian") has submitted a proposal dated February 1, 2024 to provide these services; and

WHEREAS Najarian has experience in providing professional environmental consulting services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage Najarian; and

WHEREAS, Najarian has completed and submitted a Business Entity Disclosure Certification which certifies that Najarian has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit Najarian from making any reportable contributions through the term of the contract, and

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WHEREAS, Najarian has provided a billing rate for its services as set forth in its Proposal; and

WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional environmental consulting services to Najarian Associates, Inc. for 2024 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024

RESOLUTION NO. 24-16

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL RISK MANAGEMENT SERVICES TO PROFESSIONAL INSURANCE ASSOCIATES FOR 2024

WHEREAS, the Musconetcong Sewerage Authority has a need for professional risk management services for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, Professional Insurance Associates ("PIA") has submitted a proposal dated January 16, 2024 to provide these services; and

WHEREAS PIA has experience in providing professional risk management services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage PIA; and

WHEREAS, PIA has completed and submitted a Business Entity Disclosure Certification which certifies that PIA has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and

WHEREAS, PIA has provided a billing rate for its services as set forth in its Proposal; and

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WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional risk management services to Professional Insurance Associates for 2024 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024

**RESOLUTION NO. 24-17**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES TO PAULUS SOKOLOWSKI & SARTOR, LLC ("PS&S") FOR 2024**

WHEREAS, the Musconetcong Sewerage Authority has a need for professional consulting engineering services for 2024 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Director have determined and certified in writing that the value of the services may exceed \$17,500; and,

WHEREAS, Paulus, Sokolowski & Sartor, LLC ("PS&S") has submitted a proposal dated February 2, 2024 to provide these services; and

WHEREAS PS&S has experience in providing consulting engineering services to the MSA and the MSA has benefitted from those services and deems it in MSA's best interests to continue to engage PS&S; and

WHEREAS, PS&S has completed and submitted a Business Entity Disclosure Certification which certifies that PS&S has not made any reportable contributions to a political or candidate committee to the Musconetcong Sewerage Authority or its member municipalities in the previous one year, and that the contract will prohibit PS&S from making any reportable contributions through the term of the contract, and

WHEREAS, PS&S has provided a billing rate for its services as set forth in its Proposal; and

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WHEREAS, the Treasurer has certified that funds are available in the budget;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority award a contract for professional engineering services to PS&S for 2024 as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that the MSA shall publish in its official newspaper a legal advertisement of this award as required by N.J.S.A. 40A-11.5.

ATTEST:

Musconetcong Sewerage Authority

  
Joseph Schwab, Secretary-Treasurer

  
Steven Rattner, Chairman

Dated: February 22, 2024