

**MUSCONETCONG SEWERAGE AUTHORITY**

**REGULAR MEETING**

**March 26, 2020 – 7:30 PM**

**FINAL AGENDA:**

**\*VIRTUAL MEETING CALL IN INTRUCTIONS**

- **Please call in promptly at 7:25pm**
- **Call into 571.748.4021**
- **Enter PIN 853 1414#**

1. **Meeting Called to Order** – Pledge of Allegiance – OPMA Announcement – Roll Call
2. **Open for Public Discussion**
3. **Minutes:** Re-Organization Meeting Minutes – February 27, 2020  
Regular Meeting Minutes – February 27, 2020
4. **Financial Reports:** 2019 Budget vs Actual  
2020 Budget vs Actual  
February 29, 2020 Balance Sheet
5. **\*Pending Vouchers/ Bills List:** March 20, 2020
6. **Correspondence:**
  - A. NJ Environmental Laboratory Certification Program Renewal Application
  - B. Wastewater Treatment Plant Improvements – Contract 295
  - C. Hawkins, Delafield & Wood Influent/Effluent Facilities Project
  - D. State of NJ DEP – Roxbury Certificate of Completion
  - E. NJEIFP Wastewater Treatment Plant Improvements State Project No. S340384-09
  - F. Transfer of Title of Sanitary Sewer Main
  - G. PS&S Contract 300 – Influent Screening Facilities – Additional Services Proposal
  - H. \*2019 Unmetered Flow Adjustments – Roxbury Township & Mount Arlington Borough
  - I. \*PS&S Proposal – Secondary Clarifier # 3 & 4 Drive Replacement – Engineering Services
  - J. \*PS&S Proposal – thickener Rehabilitation/Drive No. 1 Replacement – Engineering Services
  - K. \* MSA, Morris County, Project No. S340384-09 – Tertiary Treatment Replacement Project
7. **Monthly Reports:** Director’s Report – March 2020  
Maintenance & Repairs Report – March 2020  
Flow Data – February 2020  
Engineers Report – March 2020

## 8. New Business:

- Resolution 20-19, Awarding Contract for Professional Services to PS&S for Engineering Services in connection with Contract # 330 Installation & Replacement Drive for Gravity Thickener #1
- Resolution 20-20, Awarding Contract for Professional Services to PS&S for Engineering Services in connection with Contract # 325 Installation of Replacement Drive Units for Secondary Clarifiers 3 & 4.
- Discuss MSA issued devices for Commissioners.
  - Lenovo Tab E8 - \$119.00 per device (minimum 5 required) through Lackawanna Computer
  - Lenovo Tab E8 - \$133.98 per device  
<http://www.tigerdirect.com/applications/SearchTools/item-details.asp?EdpNo=6027950&CatId=11943>
  - Galaxy Tab A 8.0" - \$229.98 per device  
<http://www.tigerdirect.com/applications/SearchTools/item-details.asp?EdpNo=5994442&CatId=11943>
- Discuss MSA issued email addresses for Commissioners.
- Resolution 20-22, Awarding Contract for Professional Services to PS&S for Engineering Services in Connection with Re-Bid of Contract No. 300 for New Headworks Facility
- \*Financial Disclosure Statements (FDS) due 04.30.2020

## 9. Old Business

- \*Resolution 20-23 Rejecting Bids for Contract 300, verbally passed at February 27, 2020 meeting, formal document attached.

## 10. Adjournment