

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: James Benson, Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Michael Pucilowski, Steven Rattner, Richard Schindelar, Joseph Schwab, John Sylvester

MEMBERS ABSENT: Donald Bates, Thomas Bruno

OTHERS PRESENT: Patrick Dwyer, Esq., John Scheri, PE, Marvin Joss, James Schilling

Chairman Rattner opened and closed the meeting to the public.

The meeting minutes of April 28, 2016 were approved on a motion offered by Mr. Pucilowski, seconded by Mr. Schwab. Roll Call:

Mr. Bates	Absent	Mrs. Michetti	Yes
Mr. Benson	Yes	Mr. Pucilowski	Yes
Mr. Bruno	Absent	Mr. Rattner	Yes
Mr. Cangiano	Abstain	Mr. Schindelar	Yes
Mr. Grogan	Yes	Mr. Schwab	Yes
Mr. McNeilly	Abstain	Mr. Sylvester	Abstain

The Expenditures/Treasurer's Report for May 1, 2016 was accepted on a motion offered by Mr. McNeilly, seconded by Mr. Schindelar and the affirmative roll call vote of members present.

TREASURER'S REPORT- MAY 1, 2016
OPERATING ACCOUNT

Balance as of April 1, 2016:		\$ 1,486,327.37
Receipts (April):		
	Hospitalization	3,209.24
		<u>\$ 1,489,536.61</u>
Total Disbursements for April:		\$ 291,277.87
Balance as of May 1, 2016:		<u>\$ 1,198,258.74</u>

RENEWAL & REPLACEMENT ACCOUNT

Balance as of April 1, 2016:		\$ 526,879.06
Receipts:		0.00
Disbursements:		0.00
Balance as of May 1, 2016:		<u>\$ 526,879.06</u>

ESCROW ACCOUNT

Balance as of April 1, 2016:		\$ 3,581.14
Receipts:	Progressive Properties	1,050.00
Disbursements:	Nusbaum Stein (Progressive Properties)	286.00
	LTPA (Progressive Properties)	756.00
Balance as of May 1, 2016:		<u>\$ 3,589.14</u>

CAPITAL IMPROVEMENT/RESERVE FOR RETIREMENT ACCOUNT

Balance as of April 1, 2016:		\$ 1,020,000.00
Receipts:		0.00
Disbursements:		0.00
Balance as of May 1, 2016:		<u>\$ 1,020,000.00</u>

ANALYSIS OF BALANCES:

Capital Improvement	\$ 975,000.00
Reserve for Retirement	\$ 45,000.00

EXPENDITURES REPORT - 2016 BUDGET

5/12/16

	2016	YEAR-TO-DATE		%
	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>REMAINING</u>
Admin - Salaries and Wages	\$160,000.00	\$57,747.18	\$102,252.82	63.91%
Trustee Admin Fees	\$20,000.00	\$10,681.72	\$9,318.28	46.59%
Administrative - Other Expenses	\$35,000.00	\$17,069.69	\$17,930.31	51.23%
Legal	\$25,000.00	\$12,423.90	\$12,576.10	50.30%
Audit	\$10,000.00	\$0.00	\$10,000.00	100.00%
Engineer	\$20,000.00	\$4,390.00	\$15,610.00	78.05%
Pension	\$86,000.00	\$84,371.00	\$1,629.00	1.89%
Social Security	\$65,000.00	\$23,593.46	\$41,406.54	63.70%
Unemployment	\$7,000.00	\$4,520.08	\$2,479.92	35.43%
Hospitalization	\$219,260.00	\$78,141.37	\$141,118.63	64.36%
Disability Insurance	\$10,000.00	\$2,769.34	\$7,230.66	72.31%
Operating - Salaries and Wages	\$666,640.00	\$244,259.85	\$422,380.15	63.36%
Reserve for Future Retirement	\$5,000.00	\$0.00	\$5,000.00	100.00%
Telephone	\$20,000.00	\$3,938.19	\$16,061.81	80.31%
Electric	\$530,000.00	\$112,625.84	\$417,374.16	78.75%
Propane/Fuel Oil/ Gasoline	\$40,000.00	\$4,073.69	\$35,926.31	89.82%
Supplies/Chemicals	\$160,000.00	\$33,309.75	\$126,690.25	79.18%
Laboratory Supplies	\$10,000.00	\$2,117.30	\$7,882.70	78.83%
Office	\$20,000.00	\$14,964.31	\$5,035.69	25.18%
External Services	\$70,000.00	\$16,282.91	\$53,717.09	76.74%
Education/Training	\$20,000.00	\$6,955.48	\$13,044.52	65.22%
Laboratory Fees	\$30,000.00	\$5,813.80	\$24,186.20	80.62%
Maintenance/Repairs	\$150,000.00	\$32,475.48	\$117,524.52	78.35%
Insurance	\$110,000.00	\$93,674.95	\$16,325.05	14.84%
NJDEP Fees	\$25,000.00	\$22,243.05	\$2,756.95	11.03%
Permit/Compliance Fees	\$25,000.00	\$182.60	\$24,817.40	99.27%
Equipment	\$60,000.00	\$14,364.75	\$45,635.25	76.06%
Sludge Removal	\$700,000.00	\$166,503.00	\$533,497.00	76.21%
Contingency	\$25,000.00	\$0.00	\$25,000.00	100.00%
Capital Improvement	\$200,000.00	\$75,000.00	\$125,000.00	62.50%
Renewal and Replacement	\$200,000.00	\$50,000.00	\$150,000.00	75.00%
TOTAL	\$3,723,900.00	\$1,194,492.69	\$2,529,407.31	67.92%

EXPENDITURES REPORT - 2015 BUDGET

5/12/16 "Final"

	2015	YEAR-TO-DATE		%
	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>REMAINING</u>
Admin - Salaries and Wages	\$155,000.00	\$150,663.53	\$4,336.47	2.80%
Trustee Admin Fees	\$30,000.00	\$17,718.63	\$12,281.37	40.94%
Administrative - Other Expenses	\$35,000.00	\$28,807.77	\$6,192.23	17.69%
Legal	\$25,000.00	\$21,304.90	\$3,695.10	14.78%
Audit	\$14,000.00	\$8,620.00	\$5,380.00	38.43%
Engineer	\$20,000.00	\$11,690.00	\$8,310.00	41.55%
Pension	\$86,000.00	\$77,573.00	\$8,427.00	9.80%
Social Security	\$60,000.00	\$59,836.89	\$163.11	0.27%
Unemployment	\$7,000.00	\$5,319.74	\$1,680.26	24.00%
Hospitalization	\$222,900.00	\$200,395.64	\$22,504.36	10.10%
Disability Insurance	\$10,000.00	\$6,398.65	\$3,601.35	36.01%
Operating - Salaries and Wages	\$632,000.00	\$619,033.31	\$12,966.69	2.05%
Reserve for Future Retirement	\$15,000.00	\$15,000.00	\$0.00	0.00%
Telephone	\$18,000.00	\$14,800.40	\$3,199.60	17.78%
Electric	\$527,000.00	\$450,139.83	\$76,860.17	14.58%
Propane/Fuel Oil/ Gasoline	\$35,000.00	\$16,804.95	\$18,195.05	51.99%
Supplies/Chemicals	\$140,000.00	\$126,901.48	\$13,098.52	9.36%
Laboratory Supplies	\$10,000.00	\$8,720.28	\$1,279.72	12.80%
Office	\$20,000.00	\$17,968.05	\$2,031.95	10.16%
External Services	\$50,000.00	\$46,565.64	\$3,434.36	6.87%
Education/Training	\$15,000.00	\$14,610.74	\$389.26	2.60%
Laboratory Fees	\$25,000.00	\$18,279.20	\$6,720.80	26.88%
Maintenance/Repairs	\$100,000.00	\$63,759.11	\$36,240.89	36.24%

Insurance	\$110,000.00	\$97,555.42	\$12,444.58	11.31%
NJDEP Fees	\$25,000.00	\$18,327.86	\$6,672.14	26.69%
Permit/Compliance Fees	\$100,000.00	\$82,225.50	\$17,774.50	17.77%
Equipment	\$60,000.00	\$19,125.30	\$40,874.70	68.12%
Sludge Removal	\$600,000.00	\$597,082.31	\$2,917.69	0.49%
Contingency	\$25,000.00	\$0.00	\$25,000.00	100.00%
Capital Improvement	\$300,000.00	\$300,000.00	\$0.00	0.00%
Renewal and Replacement	\$200,000.00	\$200,000.00	\$0.00	0.00%
TOTAL	\$3,671,900.00	\$3,315,228.13	\$356,671.87	9.71%

Mr. Schwab verbally amended some items on the pending voucher list for Adapco Inc. and "The Star Ledger".

Mr. Pucilowski noted that there was an error on Page 36 of the Audit. The word municipalities in the second paragraph should be corrected to say utilities.

The pending vouchers, as amended, for the month of May were approved for payment on a motion offered by Mr. Benson, seconded by Mr. Schwab and the affirmative roll call vote of members present.

ESCROW ACCOUNT	
Nusbaum Stein	\$55.00
RENEWAL & REPLACEMENT	
Daily Record	\$78.12
Nusbaum Stein	\$770.00
OPERATING ACCOUNT	
ADP	\$818.62
Accurate Waste Removal	\$5,575.00
Adapco, Inc.	\$1,788.19
AmeriGas Propane	\$928.18
Bio Triad Environmental	\$19,800.00
Blue Diamond Disposal	\$533.55
Cintas Corp.	\$582.80
Cintas First Aid	\$82.78
Cleary Giacobbe	\$632.50
Coyne Chemical	\$4,635.58
Culligan	\$104.99
Eurofins QC Labs	\$652.50
Fisher	\$668.84
Susan Grebe (petty cash & mileage)	\$117.74
JCP&L	\$30,552.86
KG Services ~	\$781.76
Lowe's	\$86.65
MGL Printing	\$178.00
MSA Payroll 5/6/16	\$29,439.54
MSA Payroll 5/16/16	\$25,692.52
MSA Payroll 5/20/16	\$31,004.70
NJSHBP	\$17,784.61
NJ American Water	\$593.29
NJ Water Environment Assoc. Registrar	\$34.00
Napa Auto Parts	\$154.95
Netcong Hardware	\$62.85
Nusbaum Stein	\$1,652.20
One Call	\$28.75
Passaic Valley Sewerage Commission 4/18 to 5/12	\$29,992.50
Patrick Pisano (dental reimb)	\$200.00
Pumping Services	\$838.00
R-D Trucking 4/25 to 5/20	\$21,087.50
Roxbury Water Dept.	\$134.94
James Schilling (mileage & dental reimb)	\$231.15
Shell Fleet	\$304.65
Staples	\$400.81
Star Ledger	\$43.40
USA Bluebook	\$1,329.04
VM Associates	\$8,620.00
Verizon	\$729.41
Verizon Wireless	\$225.20
OPERATING TOTAL	\$239,104.55

The following correspondence for the month of May was received and filed on a motion offered by Mrs. Michetti, seconded by Mr. Sylvester and the affirmative vote of members present.

- A. 4/26/16 Gannett Fleming, Inc. – ADA North Contract 1, Ramp Updates for Mount Olive, Netcong and Roxbury
- B. 4/29/16 Patrick Dwyer, Esq. – Appointment of Hatch Mott MacDonald, LLC
- C. 4/29/16 Patrick Dwyer, Esq. – Appointment of PS&S
- D. 5/9/16 Patrick Dwyer, Esq. – MSA 2015 Audit Letter
- E. 5/13/16 Patrick Dwyer, Esq. – PS&S Contract
- F. 5/17/16 NJDEP – TWA Permit Application 1 Year Extension for Mariner’s Pointe, Hopatcong Borough
- G. 5/19/16 Patrick Pisano – Request for Exemption of Payroll Direct Deposit
- H. 5/19/16 Jenny Lambert – Renewal of Morris County Coop Agreement
- I. 5/16/16 Musconetcong Watershed Association – Thank You for Sponsoring the 16th Annual Run for the River
- J. 5/24/16 Patrick Dwyer, Esq. – Hatch Mott MacDonald Contract

Mr. Schilling asked if the commissioners had reviewed his monthly report and if anyone had any questions.

Mr. Schilling reported that the UV Bid was submitted on May 24th. The bid was \$37,000.00 which was very close to his 40K estimate.

Mr. Schilling also reported on an energy audit he was looking into possibly for 2016. He explained the audit program to the commissioners. He expected the energy audit will be under 100K so there will be no cost to the Authority. Eventually, there could be some funding available through the Clean Energy Program, Smart Start, The Resiliency Bank, etc. This would also help the Engineering Committee look at long term strategic planning.

Mr. Schilling also reported that a JIF inspection was done at the plant that day. A report will be issued.

Mr. Schilling contacted National Water Main. The CCTV, cleaning and inspection project can be considered a capital plan project. The last project was \$269,000.00, which included manhole rehabilitation. Without the manhole rehab work the project cost should be approximately \$120,000.00 for the entire collection system. That dollar amount can be added to the Capital Improvement Plan and the Engineering Committee can start to discuss the project for the future.

Mr. Schilling also discussed reconfiguring how the Ferric Chloride is fed. He is proposing a two location feed. He believed the plan will reduce the overall chemical consumption. It will also produce better primary sludge quality to the gravity thickeners and enhanced performance.

Mr. Schilling also reported that he is planning to do a magnesium hydroxide trial at Plant #2. He discussed the silo rehab project that was completed in the past. One of the pumps is not working and will have to be rehabilitated or replaced, so the whole train is off-line. He is getting quotes to do that work. This will be an opportunity to do a side by side trial with soda ash on one side of Plant #2 and magnesium hydroxide on the other side. He is reviewing the soda ash application and will be meeting with a representative from Univar to discuss the proper application for soda ash. Presently, the water being added to the mixture is too cold and should be 95 degrees, which it is causing the soda ash to cake up. He will report back to the Engineering Committee when he gets more information on the conditions.

Mr. Schilling reported that he recently received the regulations regarding inspections for above ground storage tanks. He plans to have the inspection done. He explained that the ferric chloride tank was built first and the building was built around the tank which would make replacing the tank difficult if needed. He talked about some of the solutions if the tank should need to be rehabilitated or replaced.

Lastly, Mr. Schilling discussed the need for help with the Asset Management Plan. He would like to hire a summer intern to assist with the work required. The position would require about 12 weeks time. He noted that there were enough funds in the budget to cover the salary. Chairman Rattner asked for a job description and indicated that a job description should be prepared before an intern is hired. The commissioners discussed the job description and responsibilities that would be required of the intern. The internship had been suggested and discussed at a previous Engineering Committee meeting. Mr. Schilling explained the intern would be researching equipment and parts replacement costs to be included in the Asset Management Plan. Hiring time frames and processes were also discussed. Mr. McNeilly questioned hiring an employee that is not named by resolution. Mr. Dwyer indicated the position would only need to be described. Chairman Rattner asked that Mr. Schilling send the commissioners a job description with the salary requirement so he could go forward with hiring a summer intern and not have to wait until the June meeting to pass a resolution. A motion was made by Mr. Schindelar to hire a summer intern to work on the Asset Management Plan, with the guidance of Mr. Schilling, at a salary not to exceed \$5,000.00, seconded by Mr. McNeilly and the affirmative roll call vote of members present.

Mrs. Michetti suggested that Mr. Schilling should prepare and distribute a job description for a 2017 summer intern well in advance of the hiring date for next year.

Chairman Rattner mentioned that the Director has the authority to hire an employee without approval of the commissioners if the funds are available in the budget as stated in the MSA Employee Handbook. He also asked that, in the future, a job description with salary requirements is prepared and submitted to the commissioners before a new employee is hired. Union hiring requirements were also briefly discussed.

The Director's Report, and Repairs and Maintenance Report, for the month of May were accepted on a motion offered by Mr. Schindelar, seconded by Mr. Benson and the affirmative vote of members present.

Mr. Scheri reported that he met with Director James Schilling to review the facilities planning for the wastewater treatment plant. HMM will evaluate the options for headworks facilities, and is currently reviewing a CD containing some AutoCAD drawings and files for the MSA. He passed out a map that he prepared in draft form which showed the MSA facilities and major assets. He mentioned that he reviewed some more of the plans available at the MSA office before the meeting that evening. He explained that there are a lot of buried utilities near the headworks of the plant and HMM needs to review those plans before they can make a concept recommendation.

Mr. Scheri also reported that one of HMM's LSRPs was in contact with the NJDEP and reviewed their files in Trenton. They found two letters verifying that "No Further Action" was granted for the UST investigation at PS #1 in 1992. He read an e-mail he received from the NJDEP indicating that the NFA letters were issued in 1992, but not presently in the NJDEP's system, which is why the violation was reissued. The fees will be refunded back to the Authority.

Chairman Rattner asked Mr. Scheri his opinion of the plant. Mr. Scheri responded that he thought the plant was well run and maintained. Some updating needs to be accomplished. He had discussed some of the priorities with Mr. Schilling. He suggested that the focus should be on the front of the plant and believed that the headworks needed to be replaced. He explained that if the MSA invested in work to the front of the plant it will not be impacted by a new permit condition. He will prepare a sketch for review at next month's meeting, and at that point, the Authority can develop a conceptual process to move forward with the work. Chairman Rattner asked Mr. Scheri to let the Authority know when an engineering budget is estimated so the funds can be authorized.

The Engineer's Report for the month of May was accepted on a motion offered by Mr. Benson, seconded by Mrs. Michetti and the affirmative vote of members present.

Mr. Schilling explained about State mandates for direct deposit. He also talked about going green and the savings for mandating all MSA employees to have direct deposit. He explained the recent Auditor's request to mandate direct deposit because an employee had cashed a paycheck dated for January 2, 2016 on December 31, 2015 before the pay date. One MSA employee has requested an exemption from the mandate due to hardships. Mr. Pucilowski requested that the commissioners postpone the Resolution until the employee submits details about the hardships direct deposit may cause for him.

Mr. Schwab asked if payroll cards were available from ADP. He asked the Administrator to follow-up with ADP.

Mr. Schindelar noted that anyone can open up a bank account for direct deposit. He asked Mr. Dwyer if the commissioners can actually mandate the direct deposit for all employees. Mr. Dwyer indicated the Statute says the Authority has the right to create exemptions as long as guidelines are submitted as to what the exemptions are to be. The reasons to mandate direct deposit were discussed. Mr. Pucilowski indicated that paychecks should not be distributed before pay day. Mr. Schilling said direct deposit will prevent fraud due to early cashing of pay checks from happening in the future. Chairman Rattner suggested that the resolution could be passed and the employee asking for an exemption could submit a more detailed letter indicating the hardships direct deposit will cause. After reviewing his letter, the commissioners could decide whether or not to grant an exemption. Chairman Rattner further listed some examples of hardships that could be created due to direct deposit. It was decided that all payrolls will be direct deposit after July 1, 2016. The employee asking for an exemption could submit hardship details before that date at the next month's meeting. If the employee needs the matter to be confidential he can request that it be discussed in closed session.

Resolution No. 16-19 Mandating Direct Deposit for All MSA Employees, was moved by Mr. Sylvester, seconded by Mrs. Michetti. Roll call:

Mr. Bates	Absent	Mrs. Michetti	Yes
Mr. Benson	Yes	Mr. Pucilowski	No
Mr. Bruno	Absent	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Schindelar	Yes
Mr. Grogan	Yes	Mr. Schwab	Yes
Mr. McNeilly	Yes	Mr. Sylvester	Yes

RESOLUTION NO. 16-19

**Resolution of the Musconetcong Sewerage Authority
Mandating Direct Deposit for All Employees
of the Musconetcong Sewerage Authority
Effective Pay Period Ending July 1, 2016
Pursuant to C.52:14-15f, et seq.**

WHEREAS, P.L. 2013 c. 28 authorizes local governments to mandate direct deposit for certain governmental employees effect after July 1, 2014; and

WHEREAS, the Musconetcong Sewerage Authority (hereinafter "Authority") is desirous of utilizing direct deposit of compensation for all employees of the Authority so as to avoid any unauthorized advances in payroll and maintain cost savings as well as record storage reduction;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that all employees of the Authority shall have their compensation paid to them by direct deposit beginning pay period ending July 1, 2016

Chairman Rattner noted that the requirement of Resolution #16-20 is that all commissioners had reviewed the comments and suggestion sections of the 2015 Audit.

Resolution No. 16-20 2015 MSA Audit Certification, was moved by Mr. Schwab, seconded by Mr. Sylvester and the affirmative roll call vote of members present.

**RESOLUTION NO. 16-20
ANNUAL AUDIT
CERTIFICATION TO LOCAL FINANCE BOARD**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2015 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Musconetcong Sewerage Authority thereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Mr. Schwab explained the salary tiers in the New Jersey State Health Benefits Plan Chapter 78 to the commissioners. He questioned the salary percentage freeze rates in the contract and suggested that the employees should be moving within their tiers. Mr. Schilling explained that the current percentage rates were agreed upon during the contract negotiations and that Chapter 78 has expired. After the four year phase-in period all contributions become negotiable. Mr. Schilling indicated that the employees initially wanted to negotiate health contributions back down to 1.5 percent and the Personnel Committee

was able to negotiate a freeze rate at the 2015 contribution percentage rates. Mr. McNeilly explained the negotiations further and noted that the percentage contributions will only stay the same during the duration of the four year contract. Mr. Schilling also noted that the employees' contributions will still be raised every January when premiums increase. Mr. Schwab thought that health contributions would still be increased according to the Chapter 78 tier chart and noted that this could set a precedence for the union. Mr. Schilling reiterated, that after the Chapter 78 four year cycle is completed, contributions become negotiable. Mrs. Michetti asked how this would affect new employees. Mr. Schilling explained that new hires would contribute at the current tier rate percentage in place for their salary range at the time of hiring. He also indicated that a complete revised salary structure for new personnel has been set as well as guidelines for time off.

Resolution No. 16-21 Amending Contract Agreement with OPEIU Local 32, was moved by Mr. Sylvester, seconded by Mr. Pucilowski. Roll call:

Mr. Bates	Absent	Mrs. Michetti	Yes
Mr. Benson	Yes	Mr. Pucilowski	Yes
Mr. Bruno	Absent	Mr. Rattner	Yes
Mr. Cangiano	Yes	Mr. Schindelar	Yes
Mr. Grogan	Yes	Mr. Schwab	No
Mr. McNeilly	Yes	Mr. Sylvester	Yes

RESOLUTION NO. 16-21

**Resolution of the Musconetcong Sewerage Authority
To Amend the Collective Bargaining Agreement With
Office and Professional Employees International Union
("OPEIU") Local 32 for the Period From
January 1, 2015 through December 31, 2018**

WHEREAS, the Musconetcong Sewerage Authority (hereinafter "Authority") and the Office and Professional Employees International Union ("OPEIU") Local 32 (hereinafter "Union") did participate in collective negotiations regarding certain Union Employees (hereinafter "Employees") of the Authority; and

WHEREAS, the contract negotiations between the Authority and the Union resulted in an agreement which was signed by both sides (the "Agreement"); and

WHEREAS It has come to the attention of the parties that a provision regarding health care insurance which was negotiated and agreed upon by the parties was mistakenly omitted from the Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that:

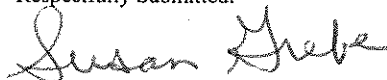
1. The Authority and the Union have agreed to amend the Agreement in order to include the following sentence at the end of the first paragraph in Par. 10 which is titled Healthcare Insurance: "The Authority will freeze the percentage of healthcare premium coverage contribution the employee is responsible for at the 2015 rate."
2. All of the other terms and conditions of the Agreement remain unchanged except as set forth herein.
3. The Chairman and/or Director are authorized to insert the above change into the Agreement and take such other steps including but not limited to initialing or signing such insertion on behalf of the Authority.

Chairman Rattner asked Mr. Schilling if the MSA uses the Morris County Coop often. Mr. Schilling responded that the MSA uses the Coop every year and listed some of the items purchased through the Coop. The benefits of joining the Coop were discussed. A motion was made by Mr. McNeilly to authorize execution of the new agreement with the Morris County Coop to renew the MSA's membership from October 1, 2016 to September 30, 2021, seconded by Mr. Schindelar and the affirmative roll call vote of members present.

Mr. Pucilowski informed the commissioners that the Engineering Committee is meeting on June 13th to continue their review of capital projects. He mentioned that one of the capital projects, which was a truck, should not have been a capital project.

Motion made by Mr. Schindelar, seconded by Mr. McNeilly and the affirmative roll call vote of members present, Chairman Rattner adjourned the meeting at 8:52 PM.

Respectfully Submitted:



Susan Grebe,
Administrative Assistant