

REORGANIZATION MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Chairman Rattner called the meeting to order at 7:30 PM. Following the Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

- MEMBERS PRESENT: James Benson, Andrew Cangiano, Brian McNeilly, Melanie Michetti, Michael Pucilowski, Steven Rattner, Richard Schindelar, Joseph Schwab, Elmer Still
- MEMBERS ABSENT: Thomas Bruno, Michael Grogan, John Sylvester
- OTHERS PRESENT: Patrick Dwyer Esq., James Wancho PE, Debbie Palma QPA, James Schilling MSA Director, Susan Grebe Administrative Assistant

MSA Attorney, Patrick Dwyer, swore in the following Commissioners:

- Brian McNeilly (Stanhope Borough)
Melanie Michetti (Roxbury Township)
Steven Rattner (Mount Olive Township)
Elmer Still (Netcong Borough)

Chairman Rattner opened the floor for nominations.

Motion made by Mr. Schwab, seconded by Mrs. Michetti nominating Steven Rattner as Chairman for 2019. Motion to close nominations offered by Mr. Pucilowski, seconded by Mr. McNeilly and the affirmative vote of members present. Steven Rattner as Chairman was carried by the unanimous vote of members present.

Vice Chairman. Motion offered by Mr. Still, seconded by Mr. Schwab nominating John Sylvester as Vice Chairman for 2019. Motion to close nominations offered by Mr. Rattner, seconded by Mr. Cangiano and the affirmative vote of members present. John Sylvester as Vice Chairman was carried by the unanimous vote of members present.

Motion offered by Mr. Still, seconded by Mr. Rattner nominating Joseph Schwab as Secretary-Treasurer for 2019. Motion to close nominations offered by Mrs. Michetti, seconded by Mr. Cangiano and the affirmative vote of members present. Joseph Schwab as Secretary-Treasurer was carried by the unanimous vote of members present.

Motion offered by Mr. McNeilly, seconded by Mr. Still nominating James Benson as Assistant Secretary-Treasurer for 2019. Chairman Rattner closed the nominations. James Benson as Assistant Secretary-Treasurer was carried by the unanimous vote of members present.

Chairman Rattner read off the committees that were appointed in 2018. He suggested that all committees should remain as appointed in 2018. The commissioners discussed the committees appointed and had no objections. Chairman Rattner briefly discussed the Open Public Meetings Act regulations regarding subcommittees and advertising subcommittee meetings. A motion was made by Mr. McNeilly to approve the committee appointments for 2019 as previously assigned in 2018, seconded by Mr. Cangiano and the roll call vote of members present.

Finance/Audit Committee	James Benson, Steven Rattner, Joseph Schwab
Engineering, Operations, Maintenance & Safety Committee	Michael Grogan, Richard Schindelar, Melanie Michetti, Michael Pucilowski, Thomas Bruno
Personnel Committee	John Sylvester (Chair), Brian McNeilly, Michael Pucilowski, Andrew Cangiano
Purchasing Commissioner	Elmer Still

Chairman Rattner suggested that all resolutions on the Agenda, Items A. through J. should be considered for approval with one consent resolution vote. Mr. Schwab indicated that he would like to discuss Resolution No. 19-10, Item C. on the Agenda. Chairman Rattner noted that there was an inconsistency between Resolution No. 19-15 and the agreement for professional engineering services to be approved with that resolution. A motion was made by Mr. Still to approve Resolution #19-01, Resolution #19-03, Resolution #19-11, Resolution #19-12, Resolution #19-13, Resolution #19-14, Resolution #19-16 and Resolution #19-17. The motion was seconded by Mr. Pucilowski and the affirmative roll call vote of members present.

RESOLUTION NO. 19-01
Resolution of the Musconetcong Sewerage Authority
Appointing a Public Agency Compliance Officer ("PACO")

WHEREAS, the New Jersey Administrative Code at Section 17:27-3.3 requires every public agency to appoint a Public Agency Compliance Officer ("PACO") for the purpose of ensuring the agency's compliance with rules to provide equal employment opportunity in the performance of contracts, and to perform any other liaison and assistance functions as may be requested by the NJ Division of Purchase & Property Contract Compliance Audit Unit, EEO Monitoring Program (the "Unit").

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority desire to make such appointment;

NOW BE IT RESOLVED AS FOLLOWS:

1. The Musconetcong Sewerage Authority hereby appoints James Schilling as its Public Agency Compliance Officer from the date hereof until its reorganization meeting in 2020.
2. James Schilling is hereby authorized to immediately complete and file a Designation of Public Agency Compliance Officer (PACO) form (copy attached) with the NJ Division of Purchase & Property Contract Compliance Audit Unit, EEO Monitoring Program (the "Unit").
3. A copy of this Resolution shall be served upon the Unit.

RESOLUTION NO. 19-03
Resolution Of The Musconetcong Sewerage Authority
Appointing James Schilling As A Commissioner To The
New Jersey Utility Authorities Joint Insurance Fund

WHEREAS, the Musconetcong Sewerage Authority ("MSA") is a member of the New Jersey Utility Authorities Joint Insurance Fund ("JIF"); and

WHEREAS, pursuant to its By-Laws each member of the JIF shall appoint a Commissioner to the JIF;

WHEREAS Article III, Par. 1(a) of the By-Laws reads as follows:

Commissioners: In the manner generally prescribed by law, each participating utility authority shall appoint one (1) commissioner to the Fund. Each participating utility authority shall select either a member of its governing body or one of its employees; and

WHEREAS pursuant to Article III, Par. 2(c) of the By-Laws the term of office for an employee / commissioner is as follows:

Commissioners who are employees of the appointing utility authority shall hold office at the pleasure of the utility authority and can be removed by the utility authority at any time without cause.

BE IT HEREBY RESOLVED:

1. The MSA hereby appoints Director James Schilling as its Commissioner to the New Jersey Utility Authorities Joint Insurance Fund effective February 28, 2019. Director Schilling is an employee of the Musconetcong Sewerage Authority.
2. The term of office shall be until such time as he is replaced by the MSA.
3. A copy of this Resolution shall be transmitted to the JIF for their records.

RESOLUTION NO. 19-11
Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional
Services for Risk Management Consulting Services
to Stanford Risk Management Services, Inc., Pursuant
N.J.S.A. 40A:11-5 and without Public Advertising
as a Professional Service

WHEREAS, the Musconetcong Sewerage Authority has a need to acquire Risk Management Services pursuant to N.J.S.A. 40A:11-5 for the period from February 28, 2019 through February 1, 2020 pursuant to the provisions of N.J.S.A. 40A:11-5; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, Stanford Risk Management Services, Inc., has submitted a proposal indicating that they will provide risk management services at the rate of six (6%) percent of the Authority's annual assessment as promulgated by the New Jersey Utility Municipal Joint Insurance Fund; and

WHEREAS, Stanford Risk Management Services, Inc., has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political committee or candidate in the Borough of Hopatcong, Borough of Mount Arlington, Township of Byram, Township of Mount Olive, Borough of Netcong, Township of Roxbury or Borough of Stanhope in the previous one (1) year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

WHEREAS, the Secretary/Treasurer of the MSA has certified that funds are available in the annual budget of the MSA.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman is hereby authorized to enter into a Contract with Sanford Risk Management Services, Inc., as described herein; and be it

FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it

FURTHER RESOLVED, that the Contract shall not exceed six (6%) percent of the Authority's annual assessment as promulgated by the New Jersey Utility Municipal Joint Insurance Fund unless further authorized by the MSA; and be it

FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

RESOLUTION NO. 19-12
Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional
Services to Hawkins, Delafield & Wood, LLP as Bond Counsel
Pursuant to the Provisions of N.J.S.A. 40A:11-5, and
Without Public Advertising as a Professional Service

WHEREAS, the Musconetcong Sewerage Authority has a need to acquire general bond counsel advisory services for the period from February 28, 2019 through February 1, 2020 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-5; and

WHEREAS, the anticipated term of this contract is approximately one (1) year; and

WHEREAS, N.J.S.A. 40A:11-5 permits the award of a contract without public advertising for bids or bidding for professional services; and

WHEREAS, the MSA is desirous of engaging Robert H. Beinfield, Esq., of the law firm of Hawkins Delafield & Wood, LLP, (hereinafter the "Firm") as Bond Counsel based upon its reputation and upon the Firm's representations that it has special expertise in the area of bond counsel advisory services; and

WHEREAS, Robert H. Beinfield, Esq., of the law firm of Hawkins Delafield & Wood, LLP, has submitted a proposal indicating that they will provide legal services at the rate of:

- A. \$295.00 hourly – Partner/Counsel Services
- B. \$195.00 hourly – Associate Services
- C. \$95.00 hourly – Paralegal Services

WHEREAS, the MSA is desirous of engaging Robert H. Beinfield, Esq., of the law firm of Hawkins, Delafield & Wood, LLP, as Bond Counsel; and

WHEREAS, Robert H. Beinfield, Esq., of Hawkins, Delafield and Wood, LLP have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political committee or candidate in the Borough of Hopatcong, Borough of Mount Arlington, Township of Byram, Township of Mount Olive, Borough of Netcong, Township of Roxbury or Borough of Stanhope in the previous one (1) year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Secretary/Treasurer of the Musconetcong Sewerage Authority has certified that funds are available in the annual budget of the Musconetcong Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman is hereby authorized to enter into a Contract with Hawkins, Delafield and Wood, LLP as described herein; and be it

FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it

FURTHER RESOLVED, that this Resolution is subject to Hawkins, Delafield and Wood providing satisfactory proof of malpractice insurance; and be it

FURTHER RESOLVED, that the amount of this contract shall not exceed Five Thousand (\$5,000.00) Dollars without further authorization by the MSA; and be it

FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

RESOLUTION NO. 19-13
Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional
Services to John A. Napolitano, Esq., of Cleary Giacobbe
Alfieri & Jacobs, LLC, as Special Labor Counsel and
Without Public Advertising as a Professional Service

WHEREAS, the Musconetcong Sewerage Authority ("MSA") has a need to retain professional services, in particular, special labor counsel for the period from February 1, 2019 through February 1, 2020; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, N.J.S.A. 40A:11-5 permits the award of a contract without public advertising for bids or bidding for professional services; and

WHEREAS, the MSA is desirous of engaging John A. Napolitano, Esq., of the law firm of Cleary Giacobbe Alfieri & Jacobs, LLC, (hereinafter the "Firm") as Special Labor Counsel based upon its reputation and upon the Firm's representations that it has special expertise in the area of public sector labor law; and

WHEREAS, John A. Napolitano, Esq., of the law firm of Cleary Giacobbe Alfieri & Jacobs, LLC, have submitted a proposal indicating that they will provide legal services at the rate of:

D. \$175.00 hourly – Attorney Services

E. \$ 65.00 hourly – Clerks and Paralegal Services; and

WHEREAS, John A. Napolitano, Esq., and the law firm of Cleary Giacobbe Alfieri & Jacobs, LLC, have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political committee or candidate in the Borough of Hopatcong, Borough of Mount Arlington, Township of Byram, Township of Mount Olive, Borough of Netcong, Township of Roxbury or Borough of Stanhope in the previous one (1) year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Secretary/Treasurer of the Musconetcong Sewerage Authority has certified that funds are available in the annual budget of the Musconetcong Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman is hereby authorized to enter into a Contract with John A. Napolitano, Esq., of the law firm of Cleary Giacobbe Alfieri & Jacobs, LLC as described herein; and be it

FURTHER RESOLVED, that the amount payable under this contract shall not exceed the sum of Five Thousand (\$5,000.00) Dollars unless the Musconetcong Sewerage Authority shall so authorize; and be it

FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it

FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

RESOLUTION NO. 19-14
Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional Services to
Najarian Associates Pursuant to the Provisions of
N.J.S.A. 40A:11-5 and Without Public Advertising as a Professional Service

WHEREAS, the Musconetcong Sewerage Authority (hereinafter "MSA") requires specialized Engineering, Scientific and Environmental Consulting Services for the period from February 28, 2019 through February 1, 2020; and

WHEREAS, Najarian Associates has previously provided professional services to MSA regarding effluent limitations for its facility and water quality of the Musconetcong River and has expertise in these areas;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that a Contract is hereby awarded to Najarian Associates as Special Environmental Consultant for the MSA to perform the following services:

1. Assist as needed with permit approvals from NJDEP and DRBC, effluent limitations, water quality of the Musconetcong River, and related matters, all on an as-needed basis; and

WHEREAS, the costs of the services to be performed by Najarian Associates will be based on a time and material basis in accordance with the attached Schedule; and
WHEREAS, the Secretary/Treasurer of the MSA has certified that funds are available in the annual budget of the MSA.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the MSA that the Chairman is hereby authorized to enter into a Contract with Najarian Associates as described herein; and be it

FURTHER RESOLVED, that the above is engaged without competitive bidding as a professional service under the provisions of the Local Public Contract Law because the qualitative nature of these services will not reasonably permit the drawing of specifications; and be it

FURTHER RESOLVED, that the billing rates shall be as set forth in Najarian's Schedule of Billing Rates attached to its Agreement; and be it

FURTHER RESOLVED, that the amount of this Contract shall not exceed Fifteen Thousand (\$15,000.00) Dollars without further authorization from the Musconetcong Sewerage Authority; and be it

FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it

FURTHER RESOLVED, that the MSA publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

RESOLUTION NO. 19-16
Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional
Services to Patrick J. Dwyer, Esq., of Nusbaum, Stein, Goldstein,
Bronstein & Kron, as Legal Counsel Pursuant to the Provisions of
N.J.S.A. 40A:11-5 and Without Public
Advertising as a Professional Service

WHEREAS, the Musconetcong Sewerage Authority has a need to acquire legal services for the period from February 28, 2019 through February 1, 2020 pursuant to the provisions of N.J.S.A. 40A:11-5; and

WHEREAS, the Secretary/Treasurer has determined and certified in writing that the value of the acquisition may exceed Twenty-Five Thousand (\$25,000.00) Dollars; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Patrick J. Dwyer, Esq., of Nusbaum, Stein, Goldstein, Bronstein & Kron has submitted a proposal indicating that they will provide legal services at the rate of:

A. Six Thousand (\$6,000.00) Dollars for attendance at twelve (12) regular meetings of the Authority; and

B. \$220.00 per hour for all other legal services; and

WHEREAS, Patrick J. Dwyer, Esq., of Nusbaum, Stein, Goldstein, Bronstein & Kron has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political committee or candidate in the Borough of Hopatcong, Borough of Mount Arlington, Township of Byram, Township of Mount Olive, Borough of Netcong, Township of Roxbury or Borough of Stanhope in the previous one (1) year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Secretary/Treasurer of the Musconetcong Sewerage Authority has certified that funds are available in the annual budget of the Musconetcong Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman is hereby authorized to enter into a Contract with Patrick J. Dwyer, Esq., of Nusbaum, Stein, Goldstein, Bronstein & Kron as described herein; and be it

FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it

FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it

FURTHER RESOLVED, that the amount payable under this contract shall not exceed the sum of Twenty-Five Thousand (\$25,000.00) Dollars unless the Musconetcong Sewerage Authority shall so authorize; and be it

FURTHER RESOLVED, that this Resolution is conditioned upon receipt by MSA of satisfactory evidence of malpractice insurance; and be it

FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

RESOLUTION NO. 19-17

**Resolution of the Musconetcong Sewerage Authority
Designating Those Individuals Who Are Authorized to Sign Checks and
Those Individuals Authorized to Initiate and Authorize Wire Transfers**

WHEREAS, pursuant to Title 5, Chapter 31, Section 4.2 of the New Jersey Administrative Code (N.J.A.C. 5:31-4.2) the Authority shall at each organizational meeting designate by Resolution the individuals whose signatures shall appear on checks drawn upon the treasury of the Authority, and the individuals who shall initiate and authorize transactions utilizing standard electronic funds transfer technologies; and

WHEREAS, the Authority desires to now authorize said individuals at its reorganization meeting for 2019;

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are authorized to sign checks drawn on the treasury of the Authority from the date hereof until the date of the Authority's next reorganizational meeting:

- (i) Steven Rattner
- (ii) Joseph Schwab
- (iii) Jack Sylvester, and
- (iv) James Benson

Two of the above signatures shall be required for each check; and.

BE IT FURTHER RESOLVED that the following individuals are authorized to initiate transactions utilizing standard electronic funds transfer technologies from the date hereof until the date of the Authority's next reorganizational meeting:

- (i) Steven Rattner
- (ii) Joseph Schwab
- (iii) Jack Sylvester, and
- (iv) James Benson

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be maintained on file at the offices of the Authority.

Resolution No. 19-10, Authorizing the Award of a One Year Contract to Paul J. Cuva, CPA, RMA of Ferraioli, Wielkotz, Cerullo and Cuva for Auditing Services, was moved by Mr. Cangiano, seconded by Mr. Pucilowski and the affirmative roll call vote of members present.

Mr. Schwab indicated that working with Mr. Cuva over the past year has been positive and productive. Mr. Cuva has helped to fix some of the financial irregularities that the Finance Committee was not aware of.

RESOLUTION NO. 19-10

**Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional
Services to Paul J. Cuva, CPA, RMA of Ferraioli, Wielkotz, Cerullo
& Cuva, PA for Auditing Services Pursuant to N.J.S.A. 40A:11-5
and Other Accounting Services on an As-Needed Basis without
Public Advertising as a Professional Service**

WHEREAS, the Musconetcong Sewerage Authority has a need to acquire auditing services as a non-fair and open contract for the period from February 1, 2019 through February 28, 2020 pursuant to the provisions of N.J.S.A. 40A:11-5; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Paul J. Cuva, CPA, RMA of Ferraioli, Wielkotz, Cerullo & Cuva, has submitted a proposal indicating that they will provide auditing services at the rate of Ten Thousand Five Hundred (\$10,500.00) Dollars; and

WHEREAS, has submitted a proposal indicating that he will provide additional accounting services on an as-needed basis. These additional accounting services will be billed at the rate on the attached Fee Schedule; and

WHEREAS, Paul J. Cuva, CPA, RMA of Ferraioli, Wielkotz, Cerullo & Cuva, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political committee or candidate in the Borough of Hopatcong, Borough of Mount Arlington, Township of Byram, Township of Mount Olive, Borough of Netcong, Township of Roxbury or Borough of Stanhope in the previous one (1) year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, funds are available in the annual budget of the Musconetcong Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman is hereby authorized to enter into a Contract with Paul J. Cuva, CPA, RMA of Ferraioli, Wielkotz, Cerullo & Cuva, as described herein; and be it

FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it
FURTHER RESOLVED, that the Contract shall not exceed Fifteen Thousand (\$15,000.00) Dollars for annual auditing services without further authorization from the Commissioners of the Musconetcong Sewerage Authority; and be it
FURTHER RESOLVED, that this Resolution is subject to Ferraioli, Wielkotz, Cerullo & Cuva, providing satisfactory proof of malpractice insurance; and be it
FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it
FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

Chairman Rattner noted that Resolution No. 19-15 and the Contract for Engineering Services had a discrepancy with the contract amount. The correct contract amount should be \$30,000.00. The Resolution is correct and the Contract will be corrected.

Resolution No. 19-15, Authorizing the Award of a One Year Contract for Professional Engineering Services to PS&S, was moved by Mr. Rattner, seconded by Mr. Still and the affirmative roll call vote of members present.

RESOLUTION NO. 19-15
Resolution of the Musconetcong Sewerage Authority
Authorizing the Award of a Contract for Professional
Services to Paulus, Sokolowski and Sartor, LLC for Engineering
Services Pursuant to the Provisions of N.J.S.A. 40A:11-5
and without Public Advertising as a Professional Service

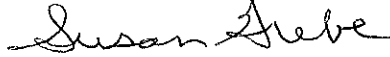
WHEREAS, the Musconetcong Sewerage Authority has a need for professional engineering services for the period from February 28, 2019 through February 1, 2020 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-5; and
WHEREAS, the anticipated term of this contract is approximately one (1) year; and
WHEREAS, Paulus, Sokolowski and Sartor, LLC has submitted a proposal indicating that they will provide engineering services at the rates set forth on their 2019 Rate Schedule which is attached to their Agreement attached hereto.
WHEREAS, Paulus, Sokolowski and Sartor, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political committee or candidate in the Borough of Hopatcong, Borough of Mount Arlington, Township of Byram, Township of Mount Olive, Borough of Netcong, Township of Roxbury or Borough of Stanhope in the previous one (1) year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and
WHEREAS, funds are available in the annual budget of the Musconetcong Sewerage Authority.
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Chairman is hereby authorized to enter into a Contract with Paulus, Sokolowski and Sartor, LLC as described herein; and be it
FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and be it
FURTHER RESOLVED, that the Contract shall not exceed Thirty Thousand (\$30,000.00) Dollars without further authorization from the Commissioners of the Musconetcong Sewerage Authority; and be it
FURTHER RESOLVED, that the Chairman is authorized to execute the Contract in the form attached hereto; and be it
FURTHER RESOLVED, that the Musconetcong Sewerage Authority publish in the official newspaper of publication a legal advertisement advising of the award as required by N.J.S.A. 40A:11-5.

The following one-year official appointments were made on a motion offered by Mrs. Michetti, seconded by Mr. Cangiano and the affirmative vote of members present.

- Bank Depositories – TD Bank
- Official Newspaper – Daily Record
- Other Newspaper – New Jersey Herald
- Newspaper for Bids – Star Ledger
- Plant Physician – Advocare Medical Center at Budd Lake, Route 46

Motion made by Mr. McNeilly, seconded by Mr. Cangiano and the affirmative vote of members present, Chairman Rattner adjourned the meeting at 7:48 PM.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Susan Grebe". The signature is written in black ink and is positioned above the printed name.

Susan Grebe,
Administrative Assistant