

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY

Joseph Schwab, MSA Secretary-Treasurer, called the meeting to order at 7:35 PM. Following salute to colors, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

MEMBERS PRESENT: Donald Bates, James Benson, Michael Grogan, John Keiser, Brian McNeilly, Melanie Michetti, Daren Phil, Michael Pucilowski, Joseph Schwab, Edward Schwartz

MEMBERS ABSENT: Steven Rattner, John Sylvester

OTHERS PRESENT: Patrick Dwyer, Esq., Lee Purcell, PE, Fenton Purcell, PE, James Schilling, Stephen Donati, PE

Mr. Schwab opened and closed the meeting to the public.

The meeting minutes of January 23, 2014 were approved on a motion offered by Mr. Pucilowski, seconded by Mr. Bates. Roll Call:

Mr. Bates	Yes	Mrs. Michetti	Yes
Mr. Benson	Yes	Mr. Phil	Yes
Mr. Grogan	Abstain	Mr. Pucilowski	Yes
Mr. Keiser	Yes	Mr. Schwab	Yes
Mr. McNeilly	Abstain	Mr. Schwartz	Abstain

The Expenditures/Treasurer's Report was accepted on a motion offered by Mr. Schwab seconded by Mr. Benson and the affirmative roll call vote of members present.

The pending vouchers for the month of February were approved for payment on a motion offered by Mr. Pucilowski, seconded by Mrs. Michetti and the affirmative roll call vote of members present.

ESCROW ACCOUNT	
Nusbaum Stein	\$495.00
OPERATING ACCOUNT	
ADP	\$909.13
AmeriGas Propane	\$3,598.36
Atlantic Tomorrow	\$24.99
Nick Barbato (dental reimbursement)	\$552.60
Blue Diamond	\$355.00
Certified Labs	\$94.27
Cintas Corp.	\$580.60
Cintas First Aid	\$195.84
EMR Power Systems	\$4,964.95
Federal Express	\$20.11
Fisher Scientific	\$43.25
Friends of Tanzania (donation in Memory of L. Kron, Esq.)	\$100.00
Glasscar Auto Glass	\$375.00
Grainger	\$110.89
Susan Grebe (petty cash & mileage reimb)	\$179.67
JCP&L	\$5,831.84
J.W. Topping & Associates	\$950.00
Kemira	\$4,866.61
Lowe's	\$87.83
McMaster-Carr	\$87.42
NJSHBP	\$16,616.63
NJ American Water	\$2,563.03
Netcong Hardware	\$20.91
North Jersey Section NJWEA	\$300.00
Northeast Industrial Tech	\$1,673.51
Nusbaum Stein	\$2,585.00
One Call	\$14.40
PERS	\$72,455.00
PPL Energy	\$25,978.77
Pan Metro Services	\$500.00
Passaic Valley Sewerage Commission	\$33,575.50
Polydyne	\$2,052.00
QC Labs	\$2,304.00
James Schilling (mileage & dental reimb)	\$283.10

Shell Fleet Plus	\$548.61
Spectraserve	\$14,508.00
Staples	\$127.90
USA Bluebook	\$167.68
Verizon (phone)	\$685.19
Verizon Communications (internet)	\$49.99
Verizon Wireless	\$225.48
WEF (membership renewals)	\$610.00

The following correspondence for the month of February was received and filed on a motion offered by Mrs. Michetti, seconded by Mr. Pucilowski and the affirmative vote of members present.

- A. 1/28/14 Chester Ploussas – TWA for Fratelli Beretta Facility, 750 Clark Dr., Mount Olive
- B. 1/31/14 Van Cleef Engineering – From WQM-005 for Exeter, 650 International Dr. Mount Olive
- C. 2/4/14 Steven Dalton, Esq. – Villages at Roxbury Mapping Waiver Request
- D. 2/20/14 Robert Beinfield – Dellafield Hawkins Bond Counsel Services
- E. 2/20/14 LTPA – Professional Engineering Services for 2014

Mr. Schilling asked if the commissioners had reviewed his monthly report and if anyone had any questions. Mr. Pucilowski asked about the fraudulent long distance calls. Mr. Schilling explained that Verizon had not put an international calling block on the phones as initially requested, so a second request had to be made for the block, and a permanent block is now in place.

Mr. Schilling indicated that he received the report for the annual NJDEP inspection that was conducted on February 6th. The Authority received 100% compliance with no issues or complaints.

Mr. Schilling also updated the commissioners on the secondary clarifier failure and that it is back on-line and fully compliant. The commissioners discussed the situation and the back up Plant #3. Mr. Schilling indicated that he plans to test Plant #3 during this spring and make sure that it is in standby mode. Mr. Schwab suggested that the plant should have a standard operating procedure in place for emergencies.

The Repairs and Maintenance Report was accepted on a motion offered by Mr. Benson, seconded by Mr. Schwartz and the affirmative vote of members present.

Mr. Purcell thanked the commissioners for reappointing Lee T. Purcell Associates as the Authority's Engineer for 2014.

Mr. Purcell recommended that the Chairman should sign-off on the NJDEP WQM-005 Form for the Mount Olive Realty Company, Exeter, 650 International Drive Treatment Works Approval Permit. The Authority had endorsed the TWA Permit Application previously. He explained that the form was acceptable and should be signed and submitted to the NJDEP as required.

Motion made by Mr. Pucilowski to authorize Chairman Rattner to sign the NJDEP WQM-005 Form for the Mount Olive Realty Company, Exeter, 650 International Drive Treatment Works Approval Permit, seconded by Mrs. Michetti and the affirmative roll call vote of members present.

Mr. Purcell also reported on the Villages at Roxbury mapping waiver request. He updated the commissioners on a letter that the project attorney sent to the USEPA with additional information requested by the USEPA.

Lastly, Mr. Purcell also noted that LTPA is available to assist the MSA in developing an Asset Management Plan.

The Engineer's Report was accepted on a motion offered by Mr. Pucilowski, seconded by Mrs. Michetti and the affirmative vote of members present.

Mr. Pucilowski discussed the need to have certain bills paid without prior approval. He suggested that a resolution be prepared designating bills of exception and authorizing that bills of exception could be paid without prior approval. He requested that the item be placed on the agenda for discussion at next month's meeting and that he would forward information he had regarding bills of exception to the MSA Attorney for review. Mr. Pucilowski said bills that could be included would be utility bills, bills that are covered under contract, recurring bills or bills less than \$5,000.00 in aggregate.

Mr. Benson noted that the commissioners can now take a JIF course on line that will give the Authority a \$250.00 credit per person. He said he would forward the information to the Administrator for distribution.

Motion made by Mr. Pucilowski, seconded by Mr. Schwartz and the affirmative roll call vote of members present for the commissioners to go into closed session at 8:03 PM:

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12 (b) (1-9) permits the exclusion of the public from meeting in certain circumstances;

WHEREAS, the Commissioners of the Musconetcong Sewerage Authority is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Musconetcong Sewerage Authority as follows:

1. The public shall be excluded from discussion of, action on and hearing the tape of closed session of the Musconetcong Sewerage Authority;
2. The general nature of the subject matter to be discussed is as follows: Litigation
The above subject matter will be made public as soon therefore as it is deemed to be in the public interest.

Motion to reopen the meeting to the public at 8:24 PM was offered by Mr. McNeilly, seconded by Mr. Schwartz and the affirmative vote of members present.

Motion made by Mr. Grogan, seconded by Mr. McNeilly and the affirmative roll call vote of members present, Mr. Schwab adjourned the meeting at 8:25 PM.

Respectfully Submitted:



Susan Grebe,
Administrative Assistant